

Highlighted Overview

1. Worship Obligation

Members should not feel obligated to worship in-person during the pandemic. Members not worshipping in person, should continue with their obligation of weekly worship by joining in one of our electronic formats. We will continue to offer YouTube Live Stream, Facebook Live, and Phone Stream. Additionally, on most Sundays we will also offer Zoom.

2. Only Come If...

Only come if you are feeling healthy, do not have a fever, are not exhibiting COVID-19 symptoms, are able to wear a cloth mask that covers your mouth and nose, are not at risk from an exposure of spreading COVID-19 to others, are not living with someone who is potential risk, and are willing and able to follow the safety guidelines.

3. Masks

Masks refer to a cloth mask that covers nose, mouth, and chin.

- a. **Masks Required:** for anyone in the building who is **over the age of 4 and not fully vaccinated** (with exceptions for eating/drinking while socially distant).
- b. **Masks Required:** for everyone **while singing** (except for the cantor and designated singers who will sing only from the bell table area).
- c. Even if vaccinated, masks are encouraged when social distancing is not possible.
- d. Until a vaccine is available for 2-4 year olds, whenever it is optional for "fully vaccinated" people, mask wearing is optional for that age range (at the discretion of their parents/guardians).
- e. Fully vaccinated worship leaders may remove their masks when in their socially distant designated leadership area.
- f. As social distancing is not possible in the choir loft, the choir will mask at all times when in the choir loft.
- g. Ushers/Greeters will wear masks when welcoming and assisting worshipers. All worshipers are encouraged to wear masks when not socially distant from others, including when entering and leaving the sanctuary.
- h. Masks may be temporarily removed at the direction of the pastor for consuming the communion elements.
- i. While socially distant, masks may be temporarily lifted/moved for taking a drink during worship, Sunday school, youth group, and other activities/meetings.
- j. Masks are neither required nor encouraged for children ages 0-2 years old.

5. Social Distancing

Worshipers are encouraged to seat themselves socially distant from others. At least one section of sanctuary seating will be marked for social distancing (on the piano side of the sanctuary). For special occasions, such as baptisms, funerals, etc a section of pews may be marked for family seating.

6. Entering/Exiting & Contact Tracing

Hand sanitizer will be available at entrances/exits for all activities, and everyone is encouraged to wash/sanitize their hands frequently. Ushers will take attendance and collect contact tracing information. Attendance for contact tracing will also be conducted by teachers/leaders for Sunday school and youth group.

7. Indoor Fellowship

The Miller Fellowship Hall will be set up for social distancing. Eating/drinking should only take place when seated at a socially distant table. Servers are to wear masks while serving.

8. CHYLD Workers

For those who work with vulnerable populations we already require "CHYLD Worker Status" (including those who teach Sunday school, lead youth, help in the nursery, visit in the hospital and nursing homes, etc). All those who have "CHYLD Worker Status" are required to provide proof of vaccination to continue in that role.

9. Sunday School

For Adult classes: mask wearing for fully vaccinated adult students and their teachers is optional, and encouraged to be worn when not able to be socially distant.
For Youth Sunday school: students over the age of 2 and their teachers and helpers must wear masks.

10. Youth Group

When outdoors, while socially distant, socially distant outdoors, mask wearing is optional.
When indoors, mask wearing is optional for fully vaccinated youth and adults when able to be socially distant.

***Please note that this plan is subject to change as more information becomes available and changes are happening with respect to the COVID-19 Pandemic. We will continue to post updates on our website at: <http://www.sprucc.org/news-a-events/news.html#COVID19Precautions>.

COVID Safety Plan
Additional Details

1. Masks
 - a. Masks must be cloth and cover the nose, mouth, and chin.
 - b. A “face shield” will not be sufficient for worship participation, as it does not “trap” exhaled moisture in the same way that a “face mask” does. A “face shield” may be worn in addition to a “face mask.”
 - c. If someone arrives with no mask or only a face shield, a disposable mask will be issued to them.
 - d. Masks may be removed/lifted briefly while socially distant for consuming the communion elements.
 - e. The mask wearing requirement applies to those who are older than 2 years old.
 - f. Clearly marked signs will be placed at the entrances indicating the need to wear masks.
 - g. In any part of the building where social distancing is not possible, including the kitchen, restrooms, welcoming at doors, serving food, etc, mask wearing is required.

2. Social Distancing will be required.
 - a. Pews will be marked off with locations where households can sit.
 - b. Fellowship Hall tables are to be set up in a socially distant fashion.
 - c. Seating in the Sunday school rooms are to be set up in a socially distant fashion.
 - d. Meetings within the church are to be done with social distancing.
 - e. Only one household should use the elevator at a time. If assistance is needed within the elevator, a mask should be worn.
 - f. Seating in the section nearest the bell tables is only permitted by those who are fully vaccinated and who know, understand, and accept the risks of sitting that close to the cantor. Visitors who might not know or understand the risks, are *not* to be seated in this section.

3. Ushers/Greeters
 - a. Scheduled ushers/greeters, with a designated captain and co-captain, will be required at least two weeks in advance by the Worship Committee in order for an in-person worship service.
 - b. For an in-person worship service, at least four ushers/greeters need to be scheduled in advance, with at least three present before opening the doors to receive worshipers.
 - c. The scheduling needs to be done at least two weeks in advance, to help give sufficient time to inform the congregation if the building will or will not be open for in-person worship.
 - d. All able-bodied members are encouraged to offer their assistance to the Worship Committee to help with ushering/greeting.
 - e. All ushers/greeters are to be trained for this role.
 - f. Ushers/greeters are to wear identifying tags, so that worshipers know to follow their instruction, and understand why the persons serving as ushers/greeters are themselves not going directly to a pew.
 - g. Ushers/greeters need to wipe down high touch surfaces at the end of the worship service, including, but not limited to: door handles and push bars, stairway railings, restroom fixtures and changing tables, elevator buttons, and light switches. If someone moves from one pew to another, then the pew backs and arm rests of that first pew are to be wiped down before seating someone else in that pew. If a service or event took place upstairs within the past three days, then high touch surfaces need to be wiped down before the worship service, as well.
 - h. As there is extra set-up, cleaning, and direction involved, ushers/greeters are to arrive at least 45 minutes in advance of the service.
 - i. Although worship leaders and staff may enter the building at any time, the doors will not be unlocked for worshipers until the usher/greeter team is ready to receive them.
 - j. Ushers/greeters will inform the participants as to any additional changes/restrictions as people enter.
 - k. Ushers/greeters are to inform/remind worshipers who are not following the guidelines of what is required, and are encouraged to do so subtly at times when less distracting to the worship service. [For example, during a hymn is a more appropriate time to provide correction than a silent prayer. Especially for someone who has a hearing disability, handing a note card with a simple instruction may be more helpful and better understood than a verbal instruction].

4. Contact Tracing
 - a. Ushers/greeters will take attendance.
 - b. Ushers will create a list with contact information (name, address, phone, and email) of each person who enters (of those for whom we do not already have that contact information) in case we find out that they have been exposed to a person with COVID-19.
 - c. Ushers should note on the attendance list where people sit, for the purpose of contacting individuals of a possible exposure if they were sitting near someone who is later learned to have been positive for COVID.

5. Entrance/Exit
 - a. For Sunday school, the doors along Pearl Street will be used for entering. Exiting will only take place at the left set of Pearl Street doors, for traffic flow reasons as worshipers arrive.
 - b. For parents/guardians picking up their child, please remain outside of the door if you are not participating in Sunday school for your child to be dismissed to you. Parents/guardians should wear masks when waiting by the door, when not able to be socially distant from other parents/guardians and youth.
 - c. For Worship, the two sets of doors along Pearl Street will be used for entering. Exiting may take place at any of the doors.
 - e. Worship leaders may enter at any time.
 - f. The doors will not be unlocked for worship until (a) 30 minutes before worship; *and* (b) at least three ushers are present, including one at the door to provide instruction, direction, and a mask if need be.
 - g. For those being dismissed from the adult Sunday school class to worship, a “Do Not Enter” sign will be placed in the hallway leading to the sanctuary until the ushers are ready to receive you. Do not enter the sanctuary until the ushers are ready. Please remain socially distant while waiting.
 - h. Our external doors do have crash bars, so persons can exit in an emergency, even if locked.
 - i. All internal hallway doors will be propped open beforehand by the ushers, so that individuals need not touch those doors to gain access.
 - j. Hand sanitizer stations will be placed by the Property Committee at:
 - i. the entrance/exit doors
 - ii. top & bottom doors of the elevator
 - iii. top & bottom of the stairwell
 - iv. sanctuary entrance doorway
 - v. lecturn
 - vi. pulpit
 - k. The Property Committee will ensure proper signage directing worshipers to unlocked doors.
 - l. The Property Committee will mark 8' spacing leading into the sanctuary, to keep worshipers apart as they await their turn to enter the sanctuary.
 - m. Upon entering the building, ushers/greeters will direct worshipers to a pew/table/seat/section. Worshipers must go directly to that pew/table/seat/section and sit only with their family/household. With the exception of using the restroom, worshipers are to remain at their seat until dismissed at the end of worship.
 - n. When the worship service concludes, ushers will direct worshipers to leave pew by pew (or section by section), and worshipers should then directly leave the building.
 - o. Worshipers may NOT socialize by the entrance way, or coat hanger and elevator area, or in the hallway, or in the aisles or walkways before or after worship, as it will interfere with social distancing and make it difficult for people to safely walk by to get to their pew/seat, and for worship leaders to safely walk by in their roles of leading worship.
 - p. Ushers/greeters will dismiss worshipers by pew immediately following worship, so that everyone enters and exits in an orderly fashion.
 - q. If you choose to socialize with others outdoors before or after worship, please do not do so in front of the doors, please maintain social distancing, and please allow a social distancing space for people to safely walk by you to and from the building and along the sidewalks.
 - r. When after worship fellowship is offered, for good weather an outdoor option is to be available; in poor weather fellowship in the Miller Fellowship Hall may be possible with social distancing. Eating/drinking should only take place while social distancing.

6. Greeting & Receiving Line
 - a. No greeting will take place (except for people assisting those who enter).
 - b. The pastor(s) may offer indoor or outdoor greeting following worship. If indoor, it will be in a more open space, to allow distancing, such as in the parlor

7. Wash/Sanitize Hands
 - a. Participants are encouraged to wash and/or sanitize frequently.
 - b. Wash/Sanitize hands upon entering and exiting the building.
 - c. When possible use your elbow or hip (rather than your hands to open doors).

8. Restrooms
 - a. Please wash hands thoroughly when using the restrooms.
 - b. Use your elbow, hip, or paper towel to open the restroom door before depositing it in the trash can.
 - c. Leave the lights turned on, so that fewer people are touching the light switches. (Ushers will turn these on before the beginning of worship and off after worship for you).
 - d. As best you are able, please practice social distancing while using the restroom, including waiting at a distance for your turn to use the sink.

9. Water Fountains
 - a. The water fountains will be disabled.

10. Fellowship Hall Seating
 - a. The tables have been rearranged for social distancing between seats.
 - b. At each table there should be either: (1) only one family unit; or (2) up to two individuals sitting at opposite corners of the table.

11. Social Hall Seating
 - d. When using the old social hall, seating is to be set up for social distancing.

12. Choir Loft
 - a. For the protection of the worship leaders and worshipers, seating is not permitted in the choir loft, except for household members of those worship leaders.

13. Singing
 - a. Indoor congregational singing may only take place while wearing masks (with the exception of the cantor or other designated singer).
 - b. Designated unmasked singers may only sing in the area of the bell tables.
 - c. If at Level #1, for those who are fully vaccinated, indoor congregational singing without masks for the final hymn and choral singing may take place after the benediction and after an instrumental interlude for the unvaccinated or the concerned to exit the sanctuary before the singing begins.
 - d. If at Level #2, no unmasked congregational singing may take place, and no more than three unmasked vocalists may sing.
 - e. For outdoor worship, if at Level #1, while social distancing, unmasked signing is permitted by those who are fully vaccinated; if at Level #2, only masked singing is permitted.

14. Unison and Responsive Readings
 - a. Any unison or responsive readings found in the bulletin may be read softly. (The lector/cantor and other worship leaders will be reading those sections aloud to a microphone for the benefit of those participating via live stream).

15. Instruments
 - a. String and percussion instrumental music is permitted.
 - b. Masked woodwind and brass are permitted from the bell choir table area or may be played in a separate room.

16. Bulletins, Hymnals, Bibles, & Sunday School Supplies
 - a. Hymnals and Bibles may be returned to the pews. Pew pads and other items will not yet be returned to the pews.
 - b. Hymns from the hymnal may or may not be printed in the bulletin; the bulletin will contain all other needed information.
 - c. Bulletins (including children's bulletins) must be either:
 - (1) spread out on a table ahead of time (3 days before or right after washing hands); or
 - (2) handed to an individual by an usher who has just washed their hands.
 If there is a hand-to-hand contact, the ushers should wash/sanitize their hands before handing a bulletin to the next person.
 - d. Children should keep (and not return) their boxes of crayons for the children's bulletins.
 - e. For worship and Sunday school, participants should bring their own Bibles.
 - f. Sunday school students will be given their own set of supplies, and will not be sharing supplies (i.e. books, pencils, paper crafts, etc).

17. Offering
 - a. Offering will not be "taken" but can be placed in a plate or basket as a person enters/exits.
 - b. Members are encouraged to sign up for online giving as the safest way for us to receive an offering during the pandemic.
 - c. The lector should pick up the offering plates themselves from the rear table, so that only they are handling the plates.

18. HVAC
 - a. The Sexton (or Property Committee) will set all of the HVAC fans for "ON" (as opposed to "off" or "auto") by 8:30am when Sunday school is in session. For worship services where there is no Sunday school, the HVAC fans will be set to "ON," in the parts of the building where people are expected, at least 30 minutes prior to the beginning of worship to increase air circulation and reduce air moisture.
 - b. Additional fan(s) to draw air away from the bell choir area will be set up and turned on for worship services.

19. Worship Leaders
 - a. Each worship leader will have their own microphone.
 - b. No one but the worship leaders should enter the lower or upper chancel area.
 - c. No one but the audio/video tech (and their household) may be at the computer or sound board, unless directed to do so by the audio/video tech.
 - d. Those learning to use the audio/video equipment should be behind the glass doors in the vestibule and wearing a mask.
 - e. The acolyte and cross bearer must wear a mask.
 - f. The pastor, lector, and organist need not wear a mask when in their designated areas (i.e. pulpit, lectern, altar, their own office, etc), nor will the person leading the children's sermon when on the chancel steps.
 - g. If we use the bell choir, they must be set up for six foot social distancing between each other and the congregation. If using a cantor when we have the bell choir, the cantor may not sing until after the bell choir has packed up and moved out of the area near the cantor.
 - h. Only that week's counting team member should handle the offering plate/basket. (Hands should be washed after touching the plate/basket).
 - i. If there is a third speaker for the worship service, we will use the portable lectern in the lower chancel for that individual (again, with their own designated microphone).

20. Communion
 - a. We plan to use pre-filled communion cups for participants to consume while in their pew/seat. Masks may be temporarily removed, while social distancing, for the consuming of the communion elements.

21. Healing Services
 - a. We will not use laying on of hands as a part of a healing service until further notice.
 - b. Candle lighting may be done if done with social distancing and no touch contact.

22. Baptisms
 - a. We will give preferential opportunity for seating to the family of the baptized. This means they will be able to sit closer to the front (so as not needing to pass other worshipers), and designated members of their family will be given primary opportunity to fill the above maximum number of participants for indoor worship (minus of course the needed worship leaders).
 - b. Having a baptism as a part of an outdoor worship service may be a possibility.
 - c. The pastor will wash/sanitize his hands before and after baptizing the individual.
 - d. Baptized parents of a child will have the option of: (1) holding their own child (not passing the child to the pastor); (2) pouring the water over their own child's head (after the pastor has consecrated it); (3) laying on of hands for the Holy Spirit; and/or (4) lighting of the baptismal candle. The Pastor will still be offering the words of the sacrament.
 - e. The Pastor has discretion to not wear a mask, if the parents (or adult baptism participant) are affirming of the Pastor not wearing a mask. Baptism participants may remove their masks for the baptism, at the discretion of the Pastor. Baptism participants may remove their masks for photos after the worship service has concluded.
 - f. There will be NO presentation of the newly baptized (no carrying the child into the congregation to meet their new church family).

23. Nursery
 - a. When nursery resumes, mask wearing will be required by adults, teen aides, and all those older than two years.
 - b. The Christian Education Committee may resume or cancel nursery at their discretion.

24. Junior Worship
 - a. When Junior Worship resumes, mask wearing will be required by adults, teen aides, and all those older than two years.
 - b. The Christian Education Committee may resume or cancel Junior Worship at their discretion.

25. Reservations
 - a. For some special worship services we may require reservations. Worship services requiring reservations will be posted on the website.
 - b. Reservations might be required for special services, such as baptisms, prayers of remembrance, All Saints Day, award presentations, Bible presentations, etc to allow for family and friends for the special occasion to be able to be seated in the sanctuary, within the current limits of maximum safe-seating and social distancing capacity.

26. Choir
 - a. Choir rehearsals are permitted to resume only if and when the Music Minister believes it is safe and appropriate to do so. The Music Minister may suspend choir rehearsals at any time during this pandemic for safety.
 - b. Only those who are fully vaccinated may sing in the choir.
 - c. When choir resumes, mask wearing is at the discretion of the choir, and may be required by the Music Minister.
 - d. Social distancing should be followed, with greater distancing if not wearing masks.
 - e. The sanctuary may be used for rehearsals to allow for greater social distancing.
 - f. Shorter rehearsals (not more than 30 minutes) are encouraged.
 - g. Additional ventilation is encouraged (such as opening doors/windows and using fans to draw air away). HVAC should be set to "ON."
 - h. Virtual choirs are encouraged.
 - i. The choir may sing while socially distant and masked for worship services.
 - j. Up to three socially distant unmasked singers may sing by the bell choir tables for worship.

27. Soup 'n' Such
 - a. The MFF Committee may choose to only do take out.
 - b. If doing dine in, the option of take out is to be offered.
 - c. The MFF Committee is responsible to ensure safe and proper food preparation and distribution.

28. St. Paul's Clothing Closet
 - a. St. Paul's Clothing Closet may open at the discretion of the MFF Committee, which is responsible to ensure mask wearing, social distancing, and sanitizing is done properly.

29. Girl Scouts
 - a. The leaders meeting and Girl Scout troop(s) may resume using the building.
 - b. Commonly touched surfaces are to be cleaned after the meeting, including: door knobs/handles, fixtures, backs of chairs, and tables.
 - c. When minors are present for indoor activities, masks are to be worn by both youth and adults. When minors are not present, mask wearing is optional for fully vaccinated adults who are socially distant.

30. Renting the Fellowship Hall
 - a. Renting of the Fellowship Hall is permitted.
 - b. Serving food and drink are permitted.
 - c. Renters are to clean commonly touched surfaces, including: door knobs/handles, fixtures, backs of chairs, and tables.
 - d. Renters are to follow CDC guidelines for masking and social distancing.

31. Car Pooling
 - a. We will *NOT* be organizing car pools for the *unvaccinated* during the COVID pandemic.
 - b. When carpooling with people from different households, only fully vaccinated people should be in the car, and should wear masks covering their mouth, chin, and nose while in the car.
 - c. Individuals should in no way feel obligated to provide carpooling, but may following these guidelines.
 - d. We caution that six foot social distancing cannot be maintained within most family vehicles. If amongst themselves, parents/guardians arrange sharing a car ride between household units, we encourage occupants to wear masks in the car and lower windows for increased air flow (when safe to do so).

32. Outdoor Worship

The following are additional considerations and exceptions for outdoor worship services.

- a. Social Distancing
 - i. Areas will be designated in advance to keep households at least six feet apart.
 - ii. The Property Committee will mark off every other parking space in our parking lot. Each parking space will be designated for one household unit. The only place in which you may remove your mask is within your designated space.
 - iii. Pathways to and from designated areas will be marked to maintain social distancing.
- c. Mask wearing when arriving and departing (walking to and from your area) will be required.
 - i. Wearing of Masks will be required for any singing
 - ii. Wearing of Masks will be required when not able to be socially distant
 - iii. While in your socially distant area masks are not required, regardless of vaccination status and presence/absence of youth.
 - iv. Masks must be worn by all over the age of two if/when entering the building to use the restroom.
 - v. If entering the building to help set up or clean up, mask wearing is optional for those who are fully vaccinated when able to be socially distant.
- d. Worshipers are to bring their own chairs/blankets to sit upon
 - i. Bringing your own chair or blanket reduces touched surfaces.
 - ii. For those who are unable to bring their own chair, please call the church office in advance to request the Property Committee to set up folding chairs for you.
- e. As we do for indoor worship, worship leaders will need to be at least 15 feet apart from worshipers or wearing a mask for their speaking parts.
 - i. The Property Committee will mark of the worship leaders' areas for social distancing.
 - ii. Worshipers should *NOT* enter the worship leaders' areas, but maintain social distancing.
- f. Hand sanitizer stations will be made available outside.
- g. Ushers/greeters should arrive at least an hour prior to the worship service, due to the additional setup.
- h. No one but the audio/video tech (and their household) may operate the audio/video devices, unless directed to do so by the audio/video tech.
- i. Parking
 - i. When worshipping in the parking lot, only the back row of spaces along the field will be available for parking.
 - ii. Amble, able-bodied members should choose street parking, to allow less amble persons to have closer parking.

33. Weddings

- a. During the pandemic, couples may be wed within the church building, and outdoor wedding ceremonies are welcome and encouraged.
- b. The Pastor is to inform couples that our COVID safety policies in regard to weddings may change by the time the wedding day arrives from the time they choose a date.
- c. If the couple chooses to do so, at the discretion of the Pastor, wearing of masks is optional; however, for the protection of the Pastor, each other, and the wedding guests, couples should be fully vaccinated by their wedding date if wanting to not wear a mask.
- d. The Pastor may insist on the following of the regular worship safety policies or, in consultation and agreement with the couple, the Pastor may approve exceptions to the policy for the wedding ceremony. The Pastor is encouraged to have those exceptions affirmed by the Consistory when possible and practical to do so, and it is acknowledged that some of unexpected needs may arise during the rehearsal.

34. Funerals/Memorial Services

The COVID Guidelines for regular worship are to be followed for funeral and memorial services with the following additional considerations and exceptions:

- a. Ushers are required, but the role of usher may be fulfilled by the funeral home staff.
- b. Receiving Lines for Visitation/Viewing
 - i. An outdoor receiving line using a tarp/easy-up along the driveway at the fellowship hall is recommended, if desiring a receiving line. Outside is generally considered safer than inside.
 - ii. An indoor receiving line may be permitted in the Miller Fellowship Hall, by having individuals enter from the main doors of the hall, and exit through the kitchen. The Property Committee is to set up directional arrows for people to follow.
 - iii. There is not sufficient room for social distancing for a receiving line in the upstairs section of the building
 - iv. A designated receiving line, marked every ten feet for social distancing, should be set up by the Property Committee well in advance. (Ten feet rather than six feet, as often people will arrive as families). Using painter's tape, cones, or similar marker, a social distance boundary of at least eight feet (to give room for chairs) should be established for the family to be distant behind when receiving their guests. (The boundary is for the protection of the family, who may choose at their discretion how close to move towards guest, and guests should have ample room to back away for their own safety and comfort, so that no one feels trapped or backed into a corner).
- c. At the Pastor's discretion, members of the immediate family may use the lectern from which to speak if they choose to do so. If multiple people are speaking, a separate microphone at the moveable lectern in the lower chancel shall be used. Ushers shall wipe down the lectern between each person speaking. Individuals should NOT touch the microphone. Those speaking must continue to wear their masks while doing so.
- d. Up to two of the four sections of pews may be used family and friends to be seated closer together, if they so choose to do so; however, social distancing even among close family is still recommended. At least two of the four sections of pews must allow for socially distant seating.
- e. With advance notice, live streaming might also be a possibility for funeral/memorial services, as well as closed circuit viewing in the Miller Fellowship Hall and the old social hall.

35. If there was a COVID-19 positive individual in the building, those sections will be closed for at least 24 hours before cleaning (preferably at least 72 hours).

36. If Possible Exposure

- a. The Consistory will seek to keep this updated based on the latest CDC Guidelines
- b. Close Contact = Someone who was less than 6 feet away from an infected person for a cumulative total of 15 minutes or more within a 24-hour period. Our sanctuary seating is separated by 5 feet of spacing; as such, if persons are sitting behind, in-front, or next to you, per CDC Guidelines, that would be a close contact exposure if tested positive.
 - i. For those sitting in the sanctuary at a greater distance, that is currently not considered a close contact exposure.
 - ii. An example of "cumulative total" = For those working in the kitchen, if on a Thursday afternoon, you are in the kitchen three times for five minutes each, and someone else who was in the kitchen later tests positive, that is a cumulative total of 15 minutes within 24 hours, and that is considered close contact.
- c. If you had "close contact" to someone who tested positive, whether at St. Paul's UCC or in another setting...
 - i. If *NOT* fully vaccinated.

You may not participate in any activity at or with St. Paul's UCC for at least the next 14 days, unless you receive a negative COVID test that was taken at least 5 days after the possible exposure *and* you are not showing symptoms.

The CDC states that you should quarantine for 14 days in general after the last exposure to that person, except if negative test 5-7 days after close contact and not showing symptoms.
 - ii. If *Fully Vaccinated*

You may continue to participate in activities with St. Paul's UCC if you are not showing any symptoms of COVID-19.

However, you must also:

 - (1) Wear a mask whenever you are in the church building for 14 days following exposure or until you receive a negative test result, as you should for any public indoor activity during that 14 day period.
 - (2) You are encouraged to get tested 5-7 days after close contact with someone with suspected or confirmed COVID-19.
 - (3) The CDC guidelines state that you should get tested and isolate immediately if experiencing COVID-19 symptoms.
- d. Day of exposure = day number 0.

If you have a potential exposure on a Sunday, your 14 days are up on the Monday two weeks later.

37. Fully Vaccinated
- a. Fully Vaccinated = those who have received two Pfizer, two Moderna, or one Johnson & Johnson COVID shot followed by a minimum of two weeks.
 - b. Those who are eligible to receive the booster shot are encouraged to consult with their primary care provider if the booster is appropriate for them.
 - c. Those who are CHYLD Workers, are encouraged to submit their booster record, in addition to the required vaccination record, for the future possibility of the booster record also becoming required.
38. In addition to the usher training for calling first responders, including law enforcement, if worshipers are not following the guidelines and/or the instructions of the ushers, the Pastor has the full support of the Consistory to decline to begin a worship service and/or to conclude any worship service early at any point for safety, including the safety of appropriate social distancing; however, the Consistory is not holding the Pastor as responsible for ensuring that worshipers properly follow social distancing, mask wearing, and church guidelines.
39. This information will be posted on our website, and it will be distributed with the bulletin to those who are joining for indoor worship for the first time since the pandemic began, to help ensure that all are aware of the guidelines.

****Please note that this plan is subject to change as more information becomes available and changes are happening with respect to the COVID-19 Pandemic.**

Dated: *March 15, 2022*